

General vacancies



**ELECTRICAL SUPERVISOR
NHULUNBUY (GOVE) N.T.**

A vacancy exists for an experienced Electrical Supervisor to join our team. You will have experience working at an alumina refinery or similar industrial environment. Working from an electrical trade background, you will have experience leading technicians in a refinery or industrial environment. As a supervisor, you will have advanced people management, time management and workforce planning skills. You will be a leader with excellent communication skills.

Skills and Experience

To be considered for this role you will have:

- A NT "A" grade Electrical license.
- Current CPR / LVR certificates
- Prior experience in a similar role and in a similar environment.
- Experience in mining or heavy industry.
- Proficiency in organising and coordinating plant shutdowns; and
- Previous Estimating and Quality Assurance experience is highly desirable.

In addition you will be computer literate and have a sound knowledge of computerised management systems.

This role requires your relocation to Gove. Housing will be supplied free of rent and electricity charges after a probationary period. Relocation to Gove will be provided for subject to your offer of employment.

A competitive remuneration package is offered commensurate with experience, and a company vehicle will be supplied.

For further information please contact Peter Collins on 08 8987 5998. Applicants should send resume and copies of all licences & certificates to peter.collins2@riotinto.com or fax to 08 8987 2010.



Tangentyere Council is seeking applications for the following position

**General Manager
(Level 8.1 -8.2 \$89 933 - \$91 127)**

The Council offers 6 Weeks Annual Leave and Attractive Remote Area Salary Packaging

A fully maintained fleet vehicle is included in the package.

Tangentyere Employment Services (TES) is an integrated employment model delivering CDEP, Job Services and training to indigenous job seekers in Alice Springs. TES strives to offer job-seekers real opportunities to find sustainable and meaningful work.

The General Manager is a key member of the Tangentyere Senior Management team. The successful candidate will be responsible for driving and coordinating a successful marketing and business plan across the Tangentyere Employment Services division.

The General Manager will develop, lead and implement marketing and business strategies to meet revenue targets and a variety of obligations under current funding requirements.

The successful candidate will be responsible for ensuring an effective structure is in place to support the achievement of targets and objectives. The position has important strategic relationships with key decision makers within our business network throughout Alice Springs and the Northern Territory. The General Manager will be responsible for the negotiation of major contracts at a senior level with external stakeholders e.g. government and non - government agencies.

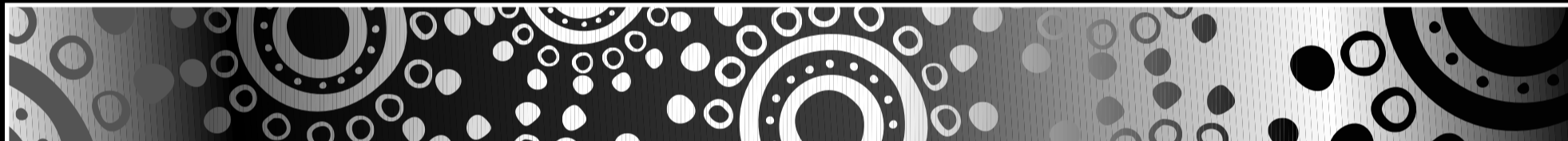
Job description and selection criteria can be obtained from our website at: www.tangentyere.org.au

Applicants must address the selection criteria and nominate three referees who are familiar with recent work and related abilities.

Aboriginal people are encouraged to apply



**Australian Government
Aboriginal Hostels Limited**



Alice Springs

Akangkentye Hostel

Assistant Hostel Manager

APS Level 3
\$710.60 - \$754.11 per week, plus superannuation
Non-ongoing, up to 14 September 2013

Duties

- Part time, 30.40 hours per week.
- Operation of the hostel.
- Provide a quality service to our residents.
- Supervise staff.
- Manage a budget.
- Provide reports to Regional Manager.
- The successful applicant will be required to hold a current Working With Children Check card.

Relief Cook

APS Level 1
\$280.16 - \$303.25 per week, plus superannuation
Non-ongoing, up to 14 September 2013.

Duties

- Part time, 15.20 hours per week.
- Prepare and cook meals for the residents of the hostel whilst ensuring a high level of cleanliness is maintained.
- The successful applicant will be required to hold a current Working With Children Check card.

Relief Night Attendant

APS Level 1
\$525.29 - \$568.60 per week, plus superannuation
Non-ongoing, up to 14 September 2013

Duties

- Part time, 28.50 hours per week.
- Responsible for the general security of the hostel and its occupants.
- Checking in late arrivals.
- The successful applicant will be required to hold a current Working With Children Check card.

Domestic

APS Level 1
\$33,756 - \$35,822 pa, plus superannuation
Non-ongoing, up to 14 September 2013

Duties

- Ensure that a high level of cleanliness is maintained throughout all areas of the hostel.
- Preparation of all rooms.
- Stock control of all linen including the changing and washing.
- Food preparation, cooking and service.
- The successful applicant will be required to hold a current Working With Children Check card.

This is a Transitional hostel.

Want to know more?

Contact Douglas Schnitzer on (08) 8952 1713.

Application Documents

From our website or telephone Jade Murray on (08) 8952 6544.

How to Apply

Send your written application addressing the selection criteria to Regional Manager, Aboriginal Hostels Limited, PO Box 1945, ALICE SPRINGS NT 0871 or email to recruitment@ahl.gov.au.

Closing date

By 5pm, 14 October 2011.

Regional Office

**Corporate Services
Administrative Support
Officer**

APS Level 2
\$41,146 - \$44,895 pa, plus superannuation

Duties

- Process all Regional Office financial transactions.
- Assist with registration and certification of accounts for payments and the administration of recruitment.

- Provide accurate advice on routine finance and payroll issues.
- Provide relevant financial and payroll reports.
- The successful applicant will be required to hold a current Working With Children Check card.

Want to know more?

Contact Jade Murray on (08) 8952 6544.

Application Documents

From our website or telephone Frances Newchurch on (08) 8952 6544.

How to Apply

Send your written application addressing the selection criteria to Recruitment Officer, Aboriginal Hostels Limited, PO Box 30, WODEN ACT 2606 or email to recruitment@ahl.gov.au.

Closing date

By 5pm, 14 October 2011.

Working with Indigenous people for Indigenous people

Aboriginal Hostels Limited improves Indigenous quality of life through the delivery of hostel accommodation to enable access to education, employment, health and other services.

Conditions of Employment

The successful applicant is required to be an Australian citizen and to satisfactorily complete a medical assessment and police records check. A probationary period applies.

These are identified positions.

One APS Career ... Thousands of Opportunities

AG52425

www.ahl.gov.au

