


General vacancies

NEW & USED VEHICLE SALESPERSON

Bridge Toyota @ Palmerston require Sales People. These positions are available for experienced and inexperienced applicants.

- We sell the no. 1 brand in town.
- We have the best pay structure in town.
- We will pay superannuation on retainer and commissions.
- We offer drive cars for our sales people

Call before Friday on (08) 8935 1052 and speak to Tim.



BRIDGE TOYOTA
PALMERSTON

SEA-CAT FERRIES

require a

PURSER/DECKHAND

**For Mandorah Ferry
and Tiwi Islands Ferry**

Applicants MUST have a minimum qualification: Elements of Shipboard Safety Certificate or better, and

- Have a high standard of personal presentation
- Be prepared to work some evening and weekend shifts
- Have past retail, tourism and hospitality experience

Contact 8941 1991



ROAD TRAIN DRIVER

required

Northern Transportables requires a Driver for the transport of portable buildings, local and interstate work. Must have some mechanical knowledge and be able to look after their gear. An ability to operate 12 tonne forklifts would be an advantage, must be able to pass pre-employment full medical and be able to work unassisted. This job is more than just a driving job.

If you are interested in being given the opportunity to broaden your horizons and learn building work, please contact Simon on 0408 856 687 or email: Simon@northerntransportables.com

Area Manager

Zippy Cleaning are a commercial cleaning company currently seeking a permanent part time Area Manager to manage our Alice Springs portfolio.

Flexible working hours based on 25-30 hours per week. Previous industry experience preferable. Strong communication skills, management skills, leadership skills and high attention to detail. Tools of the trade include company phone, car, laptop, visa card for business expenses along with a fully furnished and equipped office/ warehouse. 1 bedroom living area available for rent if desired.

Applications to Mr. Paul Maione at: pmaione@zippyclean.com.au



SEALANES

FOOD SERVICE, SEAFOOD DISTRIBUTORS & SHIP SUPPLIERS

STOREPERSON /DRIVER

We require a reliable person willing to work in a warehouse environment consolidating orders, deliveries and pick ups and general warehouse duties. Must be willing to work overtime when required.

Must be team orientated and also be willing to work with minimal supervision at times. It is a requirement to undertake a pre employment medical and obtain a police clearance. MR license and forklift ticket essential. We are an equal opportunity employer.

Please forward resume to
**Branch Manager
Sealanes**
PO Box 2824, Palmerston NT 0831 or

Email andrewb@nt.sealanes.com.au
Ph: 8947 4888 fax: 8947 4999
mobile: 0403 056 784



Refrigeration Air-cond Technician

An opportunity exists for a Refrigeration/ Air-conditioning technician to join our team.

The successful applicant will be working on a variety of equipment and the key responsibilities for this role include: diagnosis, repair and maintenance of marine applications, commercial refrigeration & air-conditioning equipment.

Successful applicant will have:

- Trade Qualification
- Current Arctick Licence
- Restricted Electrical License
- Current Drivers Licence
- Be customer orientated
- Able to work independently and as part of a team

Experience with marine applications or an interest in the marine sector would be an advantage.

Motor vehicle & phone provided.

Contact Keith on 0412 744 870 or submit your application to: keith@keisannt.com.au



Insurance Sales Support Officer Darwin

Elders Insurance Doug Yuen is the Elders Insurance agency in Darwin where we have a vacancy for an Insurance Sales Support Officer.

As an employee of Elders Insurance Doug Yuen, your major duties will include:

- processing insurance quotations, new business, renewals etc;
- office administration, telephone enquiries and credit control.

To be successful in this role you must be able to display the following skills:

- a knowledge of general insurance (preferred but not required);
- computer literacy;
- well developed communication skills.

Ideally you will also have, or be happy to undertake training in Australian Financial Services Reform Act 2001 (FSRA) Insurance Tier 1 or Tier 2 accreditation. Additionally you will be able to obtain satisfactory police and ASIC clearances.

You will also have the following qualities:

- customer service;
- teamwork and co-operation;
- concern for quality;
- flexibility.

This position offers you a career opportunity with a leading Elders Insurance franchise and a competitive remuneration package will be negotiated with the successful applicant.

Telephone enquiries, including a request for a position description may be directed to:
Steve Olsson on 08 8981 5211.

Written or e-mailed applications including a covering letter and CV should be sent to:
Steve Olsson
84 Smith Street
Darwin NT 0800
P: 08 8981 5211
E: steve.olsson@eldersinsurance.com.au
Applications close 9th September 2011.

Service Technician - Electrician

Energy Power Systems Australia Pty Ltd (EPSA) is the Caterpillar® Engine and Power Systems Dealer for Australia, Papua New Guinea and the Solomon Islands. CAT® Rental Power is a rapidly developing part of Caterpillar's global Rental Strategy. The group has the most modern fleet in the business with the most sought after, reliable Gensets, Temperature Control and Compressed Air equipment.


Reporting to the Branch Manager, we are seeking a trade qualified electrician with strong Power Generation experience to support our service operations in our Darwin Branch. To be successful and enjoy your work you will have a proven track record in providing superior customer service. Previous experience in the rental industry is also advantageous. Problem solving is a vital component of the role; working on site, in the workshop and advising our customers remotely. Installation of equipment will be required. First Aid and CPR qualification is highly desirable.

We are offering a market competitive salary package comprising of the following; base salary, superannuation, performance incentive and a fully maintained motor vehicle to the successful candidate. Business travel will be required, usually on an intrastate basis.

At EPSA, we are committed to bringing out the best in our people through ongoing training and development, offering a safe, pleasant and harmonious working environment, encouraging open and effective communication between all levels and offering employment that is secure and satisfying.

If this position sounds like you then don't miss an opportunity to be part of our Caterpillar family.

To apply, please forward your covering letter and resume to: jobs@energypower.com.au quoting reference HRRReq365DarServTech0911.
Applications are to be received Friday 14th October 2011.
Please note, only shortlisted applicants will be contacted.
We thank you for your interest in a position with Energy Power Systems Australia.

The YMCA of the Top End is a passionate advocate of active, engaged healthy lifestyles and is committed to building Strong People, Strong Families and Strong Communities.

LIFEGUARD POSITIONS

The YMCA of the Top End is seeking qualified or those wanting to become pool lifeguards for Leanyer Recreation Park.

Lifeguards at YMCA facilities take on a much greater responsibility than simply supervising. As well as identifying potential risk factors and taking steps to reduce those risks, lifeguards will act as positive role models in the community in an effort to build strong people, strong families and strong communities.

Selection Criteria:

- Friendly and approachable manner.
- Proven Experience in Customer Service
- Team member and shows professionalism.
- Punctual and Flexible

Qualifications:

- Applied First Aid / Senior First Aid
- Ochre Card (NT-Working with Children)
- Pool Lifeguard

The YMCA of the Top End offers a Return of Service Agreement for Job Seekers who are may not have the necessary qualifications.

For more information please contact
Jacob Sheldon, Centre Manager
Leanyer Recreation Park
Email: jacob.sheldon@ymca.org.au
Phone: 0437 898 183

All position descriptions are available online at: www.ymca.org.au/careers



TANGENTYERE COUNCIL ALICE SPRINGS

Tangentyere Council is a major Aboriginal organisation in Alice Springs, delivering a range of housing, social and municipal services to Town Camp residents and remote communities.

The Council offers 6 Weeks Annual Leave and Attractive Remote Area Salary Packaging.

CASE WORKER - TEAM LEADER

**Level 7 (\$69,517)
Permanent Full Time**

The Team Leader will be the front line supervisor and manager for the Early Childhood, Youth and Family Services Division Case Management Team.

In collaboration with Community Centre Coordinators the Team Leader is responsible for case work coordination providing day to day support and direction to Caseworkers to ensure a high standard of service is provided to our clients.

This position requires a satisfactory Police Check and Ochre Card.

**For more information see:
www.tangentyere.org.au/employment**



Darwin Honda Customer Care/ Service Advisor

We are looking for a highly motivated applicant to work in our Service & Customer Care Department.

The successful applicant should enjoy working in a small team environment and have a proven track record in customer service. This is a full-time position and the successful applicant will need to demonstrate a commitment and experience in providing excellent customer service skills, organisational skills and a good knowledge of computer operations and applications.

This is an important & busy role in our business and requires an applicant who is with a sense of humour and a 'can do' attitude.

Essential skills required:

- Well groomed.
- Excellent Customer Service Skills
- Excellent Computer Skills including Office Suite
- Excellent literacy & numeracy,
- Ability to work well under pressure and in a small team environment
- High level of organisational skills
- An interest and knowledge of all things mechanical would be an advantage
- NT Drivers Licence
- Local resident preferred.

**Please email your resume to:
Catherine Phillips Dealer Principal on
cphillips@darwinhonda.com.au**

City of PALMERSTON A Place for People

F14 Human Resource Manager - Level 7

(Proposed Salary \$71,408 - \$74,568)

The City of Palmerston Council is committed to serving the residents of Palmerston in a professional, responsive and personalised manner. Like minded individuals are sought to join our team.

Reporting to the Director of Corporate and Community Services, the Human Resource Manager will provide support to Council on a range of HR issues. Your key responsibilities will include:

- Creation of HR policies and procedures
- End-to-End recruitment
- Facilitate annual performance review
- Provide employee relations and industrial relations advice
- Conduct training needs analysis and develop training & development programs
- Manage key HR projects across Council
- HR Reporting

To be successful in this role you will have strong experience in a coordination or officer HR role and an ability to demonstrate a proven track record of success within a similar role. You will possess excellent interpersonal and communication skills. You must have a thorough understanding of HR concepts and principles as applied in the workplace and be able to offer employee relations advice.

For more information and a copy of the job description visit Council website www.palmerston.nt.gov.au

Written applications addressing the selection criteria for this position should be submitted by COB Wednesday 28th September 2011 to recruitment@palmerston.nt.gov.au or posted to CEO Ricki Bruhn, PO Box 1, Palmerston, NT, 0830.

**Chief Executive Officer
Ricki Bruhn**

