

careerone



Ngaanyatjarra Health Service is an Aboriginal Community controlled health service providing primary health care on the Ngaanyatjarra Lands in the Central Desert region of Western Australia.

Ngaanyatjarra Health Service is currently seeking a Health Information Officer

The successful applicant will support the Health Information Manager in the daily functions of Health Information Services.

The role requires data input and monitoring of data integrity to ensure accurate patient records are maintained and providing reports. It involves assisting with maintaining of Medicare claims and provide support to the Communicare users.

The successful applicant will possess a good knowledge and significant experience in medical administration and Medicare billing and processing. A background in medical or health records management, health administration and training would be an advantage. Knowledge of Communicare or Patient Information Management systems would also be desirable.

The position is based in Alice Springs and some occasional travel to the Ngaanyatjarra Lands.

For further information please contact Jackie Roberts on (08) 8950 1759 or mobile: 0400 531 399

Applications must directly address the selection criteria and may be emailed to Joanne Ryan - Recruitment Officer joanne.ryan@nghealth.org.au

Applications close Friday 22nd August, 2014

For application information, including the selection criteria contained at the end of the job description please visit the website www.nghealth.org.au



- Want to make a difference to the lives of others?
- Eager to be part of a supportive team?
- Immediate Start!

We are currently seeking to fill 1 x Part Time/Casual position 25 hours per week Monday to Friday 5 hours per day.

To fulfill this rewarding role you will possess:

- A passion to work within the community aged care industry
- Experience in Community Care or Aged Care
- Certificate III in Aged Care or willing to obtain through training provided
- Current NT driver's license and your own vehicle
- Great interpersonal skills
- First Aid Certificate (Desirable)
- Current National Federal Police Check or be willing to obtain

Please forward your expressions of interest through to **Bronwyne Arnold**
Email: central.cacp@arrcs.org.au
Phone: **08 8952 5969**

SUPPORT WORKER ROLES AVAILABLE NOW!!!

6 x Disability Support Workers

Casual vacancies with the view to transition into permanent roles for Disability Support Workers on offer now!!

Essential Criteria:

- ✓ Minimum 6 months PAID experience working as a Disability Support Worker
- ✓ Willing to do shift work
- ✓ Hold an Australian Drivers Licence and have own car
- ✓ Have at least 4 consecutive days/nights of availability per week
- ✓ Hold a First Aid Certificate or be willing to obtain one

Your application must state what role you are applying for, send your resume to: recruitmentnt@edmen.com.au now!



www.edmen.com.au



PLANT OPERATORS

Holcim Australia is one of the worlds leading Concrete and aggregate manufacturing companies, and the Alice Springs operation is currently looking for Plant Operators to fill positions within the Alice Springs business. The successful candidate will be required to work in our Concrete and Quarry operation which will involve the delivery of Concrete products and mobile equipment operations. The successful candidate will hold a HR Licence and have Plant Operator experience.

For more information on the position please contact

Concrete Manager Holcim
PO Box 1370
Alice Springs NT 0870
08 8952 1633

A NANNY (Nanna) to care for a 3 and a 4 1/2 year old (who is at pre-school in the mornings) Wed Thurs Fri, 7:30am - 3:30pm. Must have own car and Drivers Licence. Phone 0417 898 576.

GRADER Operator required for remote project. Must be experienced in blade mixing, laying out and compaction to required standards. Ph: Julie 0447 841 070.

QP Building Contractors is currently needing Labourer to fill the vacant position here in Alice Springs preferably with HR licence. Pls ring George at 0428 961 112 or 0439 598 251 for immediate start.

TODD TAVERN are seeking motivated head house keeper, must have good attention to detail. Position is 6 days per week 7am start. For more information call 8952 1255 or send CV to info@toddtavern.com.au

PLUMBER. 3rd or 4th year apprentice or fully qualified. Must have own hand tools and drivers licence. Neat and tidy appearance and reliable. Ph 0408 466 806.

WORK WANTED

PAINTER, decorator for all your decorating needs, interior and exterior. For a job well done phone Mike 0408 691 973.



LAWN SALES



SAT 7-11am. Unit 2/22 Gosse St, East side. Moving o/s. Gym gear, DVDs, electrical, rugs etc.



SATURDAY 9 August at 14 Dixon Road gates open 7.30am. Clothing, household items, lawn mower, blower, whipper snipper, glasses, frypan, wok, slow cooker, iron, tiles, washing machine & various other items.



24 Barclay Cresent, 6am start. Some furniture clothes day care stuff dryer washing machine office equipment.



3 Hibiscus St, Eastside, Saturday 7am-3pm. 8 person tent, computer desk, kids toys, various other items.



4 Milara Street. Variety of items, beds, whitegoods, clothing & kitchen accessories. Sat 9th from 7.30am.



42 Coolibah Cres. Leaving town. Everything must go. From 8am- late afternoon Sat & Sun. Furniture, white goods, kitchenware, pot plants, shed stuff.



8AM Sat. 6/7 Weaving Crt. 2x seater recliner tv lounge, queen size ensemble bed, queen size bedding, vacuum cleaner & other items.



8/25 Shanahan Cl. Toys, electric goods, clothes, new scarf/pashmina etc. 5pm-7pm Fri & Sat 8am -12pm.



92 Barrett Drive. Signs out at 8am Saturday. Fridge, roof rack for troopy, stools, rucksacks, suitcases.

FOR SALE

ACCA truck model 1380A. Diesel good goer but rusty cab \$2500. Viewing Sunday after 10am. Ph 0427 025 533 or 8952 3913.

CASH Connections Furniture. King beds in stock sofas lounges whitegoods tables bookcases new shoes \$10 nappies \$5 box. Heaps to see Fogarty St, 89535954.

GAS heater Rinnai, perfect working order, just serviced \$350. Dog kennel as new \$60. Memory foam pillows, cool gel top \$80 for pair. Phone 8952 1224.

LARGE wood heater, Coonara Classic with 3 speed fan. \$600 ono Phone 0428 490 772.

LATHE Hercus 9', Safe Ituki 1,3m high, sheet metal folder + guillotine 750mm, drill press, woodwork bench, bench grinder on stand, safety harness, heavy duty shelving, ladders 8 + 5m extension, electric tin melting pot, bag closing sewing machine, pneumatic stapler, metal outdoor tables + chairs, Beef Eater BBQ, fridges, table tennis table. Ph. 8952 2425 or 0427 493 963



QUANDONG seedlings \$10. Plant now for success. Phone 0418 114 881.

MUSIC

PIANO tuner in town. For booking call Nick Laurento on 0401 043 050.

TIME TO CLEAN OUT THE SHED?

PLACE A CLASSIFIED AD IN **THE ADVOCATE FOR SALE SECTION.**

PHONE **1300 508 509**



Retail Sales Professional

Kleenheat Gas is part of Wesfarmers Chemicals, Energy and Fertilisers, one of eight divisions of Wesfarmers Limited. Kleenheat Gas has a long history in the Australian gas industry with over 55 years of experience retailing, producing, and distributing Liquefied Petroleum Gas (LPG); over a decade of experience producing and distributing Liquefied Natural Gas (LNG), and advancing technology through our brand EVOL LNG; and most recently retailing Natural Gas in Western Australia.

An opportunity exists for an enthusiastic Retail Sales Professional to join our team in Alice Springs. You will be responsible for selling appliances and gas from our showroom and provide professional, accurate and timely customer service to both internal and external customers. Training is provided.

To be successful, you will have previous experience in a retail or customer service role and be able to deal effectively with people in person and over the phone. Our business operates between the hours of 8:00am to 4:30pm Monday to Friday.

To apply, submit your application online through: www.wescef.com.au/careers

Applications close Wednesday 13 August, 2014.

CSBP is part of [wescefcareers.com.au](http://www.wescefcareers.com.au) recruitment@wescef.com.au

MacDonnell Regional Council is recruiting for:

Procurement and Distribution Coordinator

\$84,255 starting package inclusive of superannuation and leave loading

Salary packages commensurate with skills and experience. For further information, to obtain a position description, selection criteria and closing dates, please visit our website:

www.macdonnell.nt.gov.au



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